



**SWANMEAD COMMUNITY SCHOOL  
MINUTES OF THE GOVERNING BODY MEETING  
HELD ON  
Thursday 10 March 2022 from 5.30p.m. in Room 5  
(Postponed from 17 February 2022)**

**Present:** Jesse Pattisson (Chairman); Vicki Stacey-Masters (VSM); Mark Cook (MC); Andrew Whitfield (AW); Davyd Muxworthy (DM); Kate Murdoch (KM) and Mark Walker (MW) (Headteacher).

**In attendance:** Mel Hillman (MH), Independent Clerk to the Governing Body

(NB: The meeting due on 17 February 2022 had been postponed as it would not have been quorate)

**2021\_22/044 Apologies for absence were received and approved from\*:** Dean Aspinall (DA)

**2021\_22/045 No pecuniary interests\*** were declared in this meeting's agenda items.

**2021\_22/046 Minutes of the last full Governors meeting, held on 20 January 2022\*** were agreed as an accurate record. These were signed by the Chair of Governors.

**2021\_22/047 Matters Arising\* Item 036(a) Careers & Maths.** MC gave a short update on Careers and Maths. Initiatives including Barclays Lifestyle and construction-based careers would be started from May 2022 onwards. Setting for Year 8 pupils in Maths had taken place. Maths funding for the summer term needed to be agreed. MW added that this would be included within the short five-month budget to be agreed from 1 April to 31 August 2022. The Chairman added that this money needed to be spent on the current pupils as any surplus would be clawed back by the LA. It would not be allocated to the new school. Governors would need to be more aware of budget spending in that five-month period.

**2021\_21/047 Governor Business**

- a) **Re-organisation Update.** MW confirmed the progress in the 'Finishing Plan' presented at the previous meeting. All January items had been completed. There had been no Governing Body meeting on 17 February (replaced by the current meeting). There had been no staff meeting on 1 March but this would now be held on 15<sup>th</sup> March. The summer term would focus on the timetable and staffing. The Chairman emphasised that it would be important for Governors to keep leadership progress under review during the term.

**2021\_22/048 Headteacher's Report.** A verbal report with on-screen slides was given:

- Staffing changes were explained including 10 staff transferring to Wadham School from 1 September 2022 and 1 to Merriott school.
- Pupil numbers continued to rise and now stood at 308. There was a short discussion on the implications of COVID on attendances which also impacted on absences, isolations



and exclusions. The Headteacher confirmed that there had been no exclusions at Swanmead school in this school year.

- Attendance remained low in certain age groups. The overall attendance was 91.5%. This was slightly down from January. There had been some Omnicom cases and isolations which had impacted on this. It was confirmed that there were currently no staff off school and only two pupils reported. Facemasks were no longer required but wearing of them was still recommended. The isolation period was now a personal choice but all were strongly advised to adhere to guidance. Some children were still being tested but there would now be a charge.
- SATS Projections. The projected figures were outlined as:

	% Expected	% At Higher Level
Reading	52%	6%
Writing	48%	4%
Maths	51%	7%

Some pupils were still struggling and the school was helping them as best as it could. The Mock tests would be held at the end of March.

- The 2022/23 Budget would be finalised after Easter and presented to the next meeting for approval. The Month 11 Report showed the budget 94% spent. **ACTION:AW**
- The Headteacher invited Governors to a farewell function with staff on 6 April 2022.

### **2021\_22/049 SEND**

There was report at this meeting.

### **2021\_22/050 Safeguarding**

MW had circulated the Safeguarding Audit prior to the meeting. The scoring had shown the school at 98% compliant. The shortfall related to safeguarding training of the Safeguarding Governor. MW felt this could be covered with trained Governors from the new school and that the school was in a good position.

### **2021\_22/051 Health & Safety**

There was no report.

### **2021\_22/052 Policies**

There were no policies for review.

### **2021\_2022/053 Dates Future Meetings**

After a brief discussion it was agreed that the next meeting would be held on:

Thursday 12 May 2022 from 5.30pm in Room 5.



This meant that this meeting would be the final one attended by the Headteacher. Suitable comments would be given at the social event on 6 April 2022.

**2021\_22/054 Confidential Items**

Andrew Whitfield was asked to remain for this item. VSM withdrew prior to this item which is minuted separately. Before leaving VSM made a short statement concerning the work load on AW in the next term and the hope of suitable support being in place for him.

The meeting closed at 6.10pm.

Signed as being a true record ..... Chair

Date:.....