

Swanmead Community School



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Headteacher: Mr. M. Walker

8th January 2019

Dear Parent/Guardian,

YEAR 6 PUPILS

SUBJECT CONSULTATION EVENING – Tuesday, 22nd January 2019

To ensure parents have the opportunity to fully engage with subject teachers regarding the progress their children are making, a Consultation Evening has been arranged for **Tuesday, 22nd January 2019**, with appointments available between **4.00 p.m. and 7.00 p.m.**

This Consultation will give you opportunity to focus on attainment targets set and discuss with subject teachers ways in which support can be given both at home and in school, to ensure these targets are met. The process will support pupils in feeling positive about their achievements – it is important that they attend with parents.

Please indicate on the sheet overleaf the teacher(s) you wish to meet and the most convenient time. It will be the responsibility of your child to show this to the named teachers in order to make an appointment – the teachers will write the time on the sheet.

Mrs Perkins (SENCo) will also be available to meet with parents of pupils on the SEN register from 4 – 5.30 p.m. Please ask your child to make an appointment with her in the usual way. Mrs Perkins is available in the SENCo Office by the Library on Tuesdays, Wednesday afternoons and Thursdays.

Should you not wish to meet with teachers on this occasion, please sign as indicated at the bottom of the page, to acknowledge receipt of this letter. Please return this to your child's tutor.

Yours sincerely,

Mark Walker
Headteacher



