

Swanmead Community School



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Headteacher: Mr. M. Walker

2017 - 2018

Dear Parent and Carers

BREAKFAST CLUB – 2017 – 2018

In preparation for the new school year, we have taken the decision to send out a new contract in order to confirm and safeguard arrangements for your child's attendance at Breakfast Club.

To confirm:-

The School will provide:

- Childcare provision on the school premises from 7.45 a.m. to the start of the school day, on every school day - 5 days per week, 38 weeks per year - during term time
- A caring and secure environment.
- A variety of activities
- A Breakfast Club Leader
- A variety of breakfast foods including fruit, rolls, toast and cereals

Parents:

- Children are not to arrive at Breakfast Club before 7.45 a.m.
- Those children contracted to attend Breakfast Club are expected to do so **every day**. In order to safeguard our children an ad hoc attendance to Breakfast Club will not be allowed.

School reserve the right not to accept a child to the club due to:

- Unacceptable or disruptive behaviour.
 - No signed acceptance of the contract.
- ❖ Breakfast Club will take place in the Hall. Children are to enter through the front door of school and register in the Hall.
- ❖ Children are to arrive for the Breakfast Club provision by 8.00 a.m.
- ❖ Breakfast Club will cost £1.00 per day. This can be paid on a daily basis or on a termly or half term basis.

If your child wishes to attend the Swanmead Breakfast Club for the academic year 2017-2018, we ask parents to complete and send back the attached form. This will allow us to clearly contract our role within the Breakfast Club and confirm that you are happy with the arrangements.

Breakfast Club will begin on the first school day of the academic year – Wednesday, 6th September. Please do make contact with us at school if you wish further clarification.

Yours sincerely,

Mark Walker, Headteacher

Jason Bateman, Breakfast Club Leader



Swanmead School Breakfast Club – 2017-2018



Parents Contract and Information

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- Those children contracted to attend Breakfast Club are expected to do so each day. In order to safeguard our children an ad hoc attendance to Breakfast Club will not be allowed.
- The provision will cost £1.00 per day.

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- Unacceptable or disruptive behaviour.
- No signed acceptance of the contract.

The School will register the contracted pupils each day at 8.00 a.m.

Those pupils contracted to attend who are absent from Breakfast Club but then present at school will be questioned as to their absence and a phone call home will be made. Frequent absence of contracted Breakfast Club pupils could result in the termination of the contract and the place offered to another pupil.

Those pupils contracted to attend who are absent from Breakfast Club but then also absent from school means that normal non-attendance from school procedures will be put into place.

CHILD' NAME.....TUTOR GROUP.....

I have read and understood the above and agree for my child to attend Breakfast Club under the stated terms. I agree to pay £1.00 per day for this provision.

PARENT'S SIGNATURE.....

EMERGENCY CONTACT NUMBER.....