

Swanmead Community School



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Headteacher: Mr. M. Walker

Thursday 16th March 2017

Dear Parent and Carers

We wanted to write to update you on the new system with regard to our Breakfast Club.

From Monday 27th March 2017, the following systems relating to Breakfast Club will remain;

The school will provide:

- Childcare provision on the school premises from 7.45 a.m. to the start of the school day, on every school day - 5 days per week, 38 weeks per year - during term time.
- A caring and secure environment.
- A variety of activities.
- A Breakfast Club Leader
- A variety of breakfast foods including fruit, rolls, toast and cereals

Parents:

- Children are not to arrive at Breakfast Club before 7.45 a.m.
- Those children contracted to attend Breakfast Club are expected to do so **every day**. In order to safeguard our children. An ad hoc attendance to Breakfast Club will not be allowed.

School reserve the right not to accept a child to the club due to:

- Unacceptable or disruptive behaviour.
- No signed acceptance of the contract.

From Monday 27th March 2017, there will be the following changes;

- Breakfast Club will take place in the Hall. Children are to enter through the front door of school and register in the Hall.
- Children are to arrive for the Breakfast Club provision by 8.00 a.m.
- Breakfast Club from this date will cost £1.00 per day. This can be paid on a daily basis or on a termly or half term basis.



If your child wishes to continue attending Breakfast Club from Monday 27th March 2017, we ask parents to complete and send back the attached form. This will allow us to clearly contract our role within the Breakfast Club and confirm that you are happy with the arrangements.

Many thanks for your support with helping us develop this facility. Please do make contact with us at school if you wish further clarification.

Yours sincerely

Mark Walker
Headteacher

Jason Bateman
Breakfast Club Leader