

# **SCOFFS Annual General meeting**

**Tuesday 20th September 2016**

## **MINUTES**

### **1) Welcome, apologies and Introduction to agenda**

A warm welcome was given to everyone.

The following were present :

Mark Walker, Jo Gibbins, Janet Urquhart, Glenda Wellman, Sam Brown, Shaun Kent, Ruth Moran, Tracy Lamb, Ellen Francis, Mike Morgan and Heidi Morgan.

Apologies : Ceri Parsons, due to family commitments

### **2) Minutes of Last Annual General Meeting, 22nd September 2015**

Proposed : Heidi                      Seconded : Jo

The Minutes of the last Annual General Meeting were approved.

### **3) Matters Arising**

None

### **4) Adoption of the constitution**

Point 7. It was agreed to maintain a minimum of four named members

Point 13. Bullet point 6. It was agreed to amend from 6 names members to four named members.

Point 12.1 to be re-numbered to 14 and the subsequent numbers amended accordingly.

Point 19 (now 20) Revised : AGM September 2012 to now read AGM September 2016

Proposed : Tracy                      Seconded : Mike

The Constitution was adopted

### **5) Chairperson's report :**

The report was read out as follows :

Firstly I would like to thank everyone for their help and support; we have had a very successful year of fundraising for the children of Swanmead School. We have raised a fantastic amount of money and at the same time had some great social events. We have been involved in the Christmas celebration evening, quiz night, BBQ, and the highlight of last year was the introduction of our first race night, which was very successful and very enjoyable, raising an amazing £1,100. Over all our events in the last year raised nearly £3,000 and during the year we have been able to help purchase many

things for use across the school, things like history visits, themed days, revision guides, sports equipment and lots lots more!!

For the first time we are trying a substantial fundraiser in the Autumn term, a Barn Dance, hopefully this will be another successful SCOFF event.

I would also like to personally thank Mark and all his teachers for their support at our events. They are almost always at our events and it is great to have them there, they are a very sociable bunch !

## **6) Treasurer's Report - Presentation of accounts**

A summary of receipts and payments was distributed. It has been a really good year. The sole purpose of raising funds is for them to go back into the school.

The net Income raised during the past 12 months was £2,893.31

Items bought for the school totalled £3,492.23

The closing balance was £1,920.56

## **7) Election of new committee; Chairperson, Secretary, Treasurer and four named parents who form the core Committee**

Chairperson : Jo Gibbins

Secretary : Tracy Lamb

Treasurers : Heidi Morgan and Mike Morgan

Named persons : Ruth Moran, Sam Brown, Ellen Francis and Glenda Wellman

Proposed : Janet                      Seconded : Shaun

Approved

It was also agreed that future SCOFFS meetings would begin at 6:45 pm

**This concluded the business of the Annual General Meeting.**

## **8) Plans/Suggestions for the year**

Barn Dance : 30th September

Food : 120 x sausages needed.

There are 50 frozen from the BBQ. Mike to organise a further 90 (as they come in batches of 300

We have 36 fingers rolls, a further 90 to be purchased.

We have 12 round rolls for veggie burgers.

We need 4 x ketchup and 1 x mustard.

Ruth to arrange an order, to be delivered straight to Swanmead during the school week, including drinks and kitchen roll as per last year's barn dance.

Sam to organise the onions.

Mike to organise 4 x Floats required for the bar, food, raffle and one on the door.

Bales : 20 bales required, to be delivered Friday afternoon before the end of the school day. Tracy to organise.

Raffle prizes : Donations would be appreciated from staff and SCOFFS members, could these be bought in to school by the Friday before the event please.

Tickets to be sold at the year 5 Osmington Bay meeting.

#### Open Day : 6th October

Teas and coffees to be served from the entrance hall in return for a donation. The main hall will remain shut

SCOFF members will be asked to bring cakes.

#### Christmas Concert : 15th December & Other Events and Fundraising

Discussions to be postponed until the next meeting.

### 9) **Requests for Money from School Departments**

<b>Curriculum Area</b>	<b>Staff Member</b>	<b>Description</b>	<b>Amount Bid For</b>	<b>Decision</b>	<b>Agreed spend</b>
DT	Mr Scadding	Black & Decker Workmates x 3 £44.99 each	£134.97	Shaun has kindly offered to donate a workmate. 2 will be purchased.	£89.98
Gardening Resources	Mr Hodder	Compost Bag £90 Gloves x 15 £40 Mini Spades £20	£150.00	Agreed	£150.00
Performing Arts Scrap Books Years 7 & 8	Mrs Derry	New Exercise books x 200 for years 7 and 8	£255.00	Agreed	£255.00

Art	Miss Rose	Year 8 Annual Mural Acrylic Paint	£100.00	Agreed	£100.00
Maths	Mrs Perratt	Maths Dictionaries	£200.00	Agreed	£200.00
PSHE Workshops	Dr Watts	A variety of PSHE workshops run by actor Paul Stevens; Year 5 - Antibullying Year 6 - Virtual Reality Year 7 - Alcohol Year 8 - Relationships - Drugs	£610.00	School happy to fund £210.00	£400.00
Breakfast Club Resources	Mr Bateman	Food probe, food wipes, cereal containers (AMAZON) Fridge freezer, toaster, storage, boxes, cutlery set, board games (ARGOS)	£252.20	Decision to be deferred until an assessment has been made of possible existing kitchen equipment	£0.00
Humanities	Dr Hattersley	Renew Membership to the National Trust	£90.00	Agreed	£90.00
Science	Mrs Hodder	Safety Goggles for KS3 pupils + storage unit	£43.75	Agreed	£43.75
		<b>Total</b>	<b>£1,835.92</b>		<b>£1,328.73</b>

## 10) AOB

There were no other items.

Next Meeting 8th November 2016 at 6:45pm